

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
On 1st September 2024**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Sharen Hegarty, Louise Bishop, Mark Hunter (Trustees), Adrian Dale (Clerk)

2024.17 August

The Clerk presented the August Caretakers' Service Claims and Clerk's report.

Expense Category	Link to: Rachael Maywood's Service Log	Cost
VH Caretaker	Village Hall Caretaker Fees	£51.00
SH Caretaker	School House Caretaker Fees	£50.40
VH Ground Maint	VH Grounds Maintenance	£28.80
SH Supplies	Fertiliser for Bay trees	£7.86
	Total	£138.06

Expense Category	Link to: Joe Routledge's Service Log	Cost
VH Caretaker	Village Hall Caretaker Fees	£38.31
	Total	£38.31

Expense Category	Link to: Jodie Keeble's Service Log	Cost
VH Caretaker	Village Hall Caretaker Fees	£53.92
	Sub Totals	£53.92

Clerk's Report:

Village Hall

1. The ceiling repairs and redecorating will be finished on 1st September with the clear up taking place on 2nd September.
2. The grounds maintenance contractor has taken over from Rachael.

School House:

1. The grounds maintenance contractor has taken over from Rachael.

Foundation:

The Parish Council has agreed to the formation of a Charitable Incorporated Organisation to take over the running of the Village Hall. Work is underway to achieve

this, and interim arrangements are now in place. The Parish Council has now been appointed as a corporate trustee, represented by Mark as its Proper Officer.

Hall usage:

August's usage was 26 hours, well down on 2023 because of the maintenance closure.

Month	2024 Hours	2024 Hire Income	2023 Hours	2023 Hire Income	Reason for difference between 2024 and 2023
January	97.5	£1,278	87	£1,031	Extra catch up sessions from Ballet Academy
February	129.6	£1,527	112	£1,561	Election hire
March	104.6	£1,320	115	£1,501	Early Easter
April	58.8	£780	87	£1,271	Planned Hall closure (cancelled but not recovered)
May	143.3	£1,768	113	£1,422	Gaming weekend and christening
June	98.0	£1,310	112	£1,533	
July	108.4	£1,646	62	£823	
August	25.9	£360	36	£531	
September			115	£1,250	
October			75	£959	
November			114	£1,416	
December			51	£746	
Totals	765.0	£9,981	1,079	£14,048	

It was **RESOLVED** by majority of Trustees to approve this report and authorize the payment of the invoices.



Adrian Dale (Clerk)



Melvyn Wooding (Chair)