

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
On 1st August 2024**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Sharen Hegarty, Louise Bishop, Mark Hunter (Trustees), Adrian Dale (Clerk)

2024.15 July

The Clerk presented the July Caretakers' Service Claims and Clerk's report.

Expense Category	Link to: Rachael Maywood's Service Log	Cost
VH Caretaker	Village Hall Caretaker Fees	£121.80
SH Caretaker	School House Caretaker Fees	£64.80
VH Ground Maint	VH Grounds Maintenance	£75.37
VH Supplies	Cleaning materials	£100.93
	Total	£362.90

Expense Category	Link to: Joe Routledge's Service Log	Cost
VH Caretaker	Village Hall Caretaker Fees	£60.93
	Total	£60.93

Expense Category	Link to: Jodie Keeble's Service Log	Cost
VH Caretaker	Village Hall Caretaker Fees	£132.19
	Sub Totals	£132.19

Clerk's Report:

Village Hall

1. We have confirmed with the contractor that ceiling repairs will go ahead on 21st August with a 2-week shut down.

School House:

1. The sewage system has received its annual service from our new contractor. The alarm system had failed and needed replacing.

Foundation:

The Parish Council will be considering the Foundation's governance and management options on 12th August. Unless we can move to a position where the Council can employ a Village Hall manager, we will need to bring winding down Hall operations at the end of August as we will have insufficient caretaker cover..

Hall usage:

July's usage was 108 hours, well up on 2023. We had a full day polling station booking, 5 parties and a corporate booking.

Month	2024 Hours	2024 Hire Income	2023 Hours	2023 Hire Income	Reason for difference between 2024 and 2023
January	97.5	£1,278	87	£1,031	Extra catch up sessions from Ballet Academy
February	129.6	£1,527	112	£1,561	Election hire
March	104.6	£1,320	115	£1,501	Early Easter
April	58.8	£780	87	£1,271	Planned Hall closure (cancelled but not recovered)
May	143.3	£1,768	113	£1,422	Gaming weekend and christening
June	98.0	£1,310	112	£1,533	
July	109.4	£1,646	62	£823	
August			36	£531	
September			115	£1,250	
October			75	£959	
November			114	£1,416	
December			51	£746	
Totals	739.1	£9,621	1,079	£14,048	

It was **RESOLVED** by majority of Trustees to approve this report and authorize the payment of the invoices.



Adrian Dale (Clerk)



Melvyn Wooding (Chair)