

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
On 1st July 2024**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Sharen Hegarty, Louise Bishop (Trustees), Adrian Dale (Clerk)

2024.14 June

The Clerk presented the June Caretakers' Service Claims and Clerk's report.

Expense Category	Link to: Rachael Maywood's Service Log	Cost
VH Caretaker	Village Hall Caretaker Fees	£97.30
SH Caretaker	School House Caretaker Fees	£64.80
VH Ground Maint	VH Grounds Maintenance	£91.10
VH Ground Maint	Petrol for mowers	£24.85
VH Supplies	Cleaning materials	£10.46
	Total	£270.51

Expense Category	Link to: Joe Routledge's Service Log	Cost
VH Caretaker	Village Hall Caretaker Fees	£103.92
	Total	£103.92

Expense Category	Link to: Jodie Keeble's Service Log	Cost
VH Caretaker	Village Hall Caretaker Fees	£102.96
	Sub Totals	£102.96

Clerk's Report:

Village Hall

1. The major tractor service didn't go well and we had to call back Mowerman back twice to correct faults in the way the blades had been installed.
2. The remote control plug for the kitchen water heater has failed. We have reverted to putting this on manually before functions (as we do with the fridge.)

School House:

1. The GreenThumb treatment of the front lawn has worked really well and it is almost back to prime condition.
2. The agent's inspection of the property has taken place. It is a little untidy, but there is nothing of concern to report.

Foundation:

The Parish Council discussed governance options at its meeting on 10th June 2024. Various email exchanges have taken place since to clarify various points. The Council is likely to come

to a decision at an Extra-ordinary meeting in August. A flyer has been sent to all households in the Village asking for expressions of interest. One of the Councillors has expressed some interest in the role of School House Landlord, on a voluntary basis. One resident has expressed an interest in a role similar to that of the Bookings Secretary/Finance Officer, but only if it is a paid position. There has been no interest so far in the role of Clerk to the Foundation.

For the record (as you already know), Arthur Wright has suffered a mild stroke. He is back home and is recovering steadily. However, it is likely to be several weeks before he can take up his village duties once more. The Village relies on Arthur for so much, so it will be a challenge covering for him in the interim.

Rachael Maywood resigned as Head Caretaker today. Her other business interests, and the care of her mother, are increasingly taking up more of her time. She doesn't feel she'll be able to commit to the Foundation as she has previously.

You will note a change to the expenses report above. This is making the expense categories more explicit. Janet has always interpreted the report using her knowledge to create the categories. This report makes it easier for whoever follows us.

Hall usage:

June's usage was 143 hours, well up on 2023. Overall usage this year is slightly ahead of 2023 in spite of the aborted maintenance work in April.

Month	2024 Hours	2024 Hire Income	2023 Hours	2023 Hire Income	Reason for difference between 2024 and 2023
January	97.5	£1,278	87	£1,031	Extra catch up sessions from Ballet Academy
February	129.6	£1,527	112	£1,561	Election hire
March	104.6	£1,320	115	£1,501	Early Easter
April	58.8	£780	87	£1,271	Planned Hall closure (cancelled but not recovered)
May	143.3	£1,768	113	£1,422	Gaming weekend and christening
June	98.0	£1,310	112	£1,533	
July			62	£823	
August			36	£531	
September			115	£1,250	
October			75	£959	
November			114	£1,416	
December			51	£746	
Totals	630.7	£7,974	1,079	£14,048	

It was **RESOLVED** by majority of Trustees to approve this report and authorize the payment of the invoices.



Adrian Dale (Clerk)



Melvyn Wooding (Chair)