

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
On 1st February 2023**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Sharen Hegarty (Trustees), Adrian Dale (Clerk)

2023.1 January Caretaker Expenses

The Clerk presented the November Caretaker's Service Claims and Clerk's report.

	Link to: Rachael Maywood's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£144.25	
VHP	Village Hall Projects		
SH	School House Caretaker		
SHP	School House Projects		
	Sub Totals	£144.25	£144.25
		Total	£144.25

	Link to: Maxine Routledge's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£97.82	
VHP	Village Hall Projects		
	Sub Totals	£97.82	
		Total	£97.82

	Link to: Joe Routledge's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£44.14	
VHP	Village Hall Projects		
	Sub Totals	£44.14	
		Total	£44.14

Clerk's Report:

We are welcoming Maxine's son Joe onto the caretaker team this month. He has now turned 16 and can replace his sister Mia. Rachael and Maxine have been training him this month with a view to him flying solo in late February.

Village Hall

We had three issues this month:

1. The sound system needed rebalancing on the BlueTooth channel. It had been optimised for the Council microphones but sound was out of balance when the ballet classes restarted.
2. One of the air scrubber units failed when we came to switch it back on after the break. Both units are having their annual survey on 2nd February 2023.

3. One of the door stops in the corridor came out of the screed again. Maxine's partner Gavin did an excellent repair on it as I was away.

The new fuel charges are very high with heating and lighting costs being around £6/hour and the background running costs are around £3/day (including standing charges) . We have turned off the fridge freezer, only heat water during the hours the Hall is in use and have turned off the heating in the corridor and kitchen to save costs.

School House

No issues

Hall usage:

The Hall usage was negligible until 9th January 2023 but has been busy since. Party enquiries and bookings are up on 2022 but we had a short notice cancellation last due to illness. Sickness levels amongst school children is still very high and we have lost 3 ballet sessions as a result.

Month	2023 Hours	2023 Hire Income	2022 Hours	2022 Hire Income	Reason for difference between 2023 and 2022
January	87	£1,031	72	£583	Two new morning sessions a week
February			129	£1,028	
March			139	£1,117	
April			170	£1,381	
May			137	£958	
June			136	£1,137	
July			81	£653	
August			32	£258	
September			98	£870	
October			142	£1,187	
November			125	£1,110	
December			76	£745	
Totals	87	£1,031	1,338	£11,066	

It was **RESOLVED** by majority to approve this report and authorize the payment of the invoices.



Adrian Dale (Clerk)



Melvyn Wooding (Chair)