

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
On 1st December 2022**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Sharen Hegarty (Trustees)
Adrian Dale (Clerk)

2022.34 November Caretaker Expenses

The Clerk presented the November Caretaker's Service Claims and Clerk's report.

	Link to: Rachael Maywood's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£175.50	£25.37
VHP	Village Hall Projects		
SH	School House Caretaker	£39.00	
SHP	School House Projects		
	Sub Totals	£214.50	£25.37
		Total	£239.87

	Link to: Mia Routledge's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£52.29	
VHP	Village Hall Projects		
	Sub Totals	£52.59	
		Total	£52.29

	Link to: Maxine Routledge's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£94.07	
VHP	Village Hall Projects		
	Sub Totals	£94.07	
		Total	£94.07

Clerk's Report:

It has been another busy month in the Hall with forward bookings holding up well.

Village Hall

Two expensive maintenance jobs were necessary:

1. The kitchen water heater failed again through corrosion. Once more I had no option but to replace like for like. To avoid this we have to dismantle the heaters each year to replace a sacrificial anode. This job will take half a day for an experienced plumber and the replacement part cost £10.00. The replacement heaters cost £240.00 plus fitting (£70.00).
2. The two remaining urinal valves started leaking. The other had already been replaced in February. All that was needed was a specialised seal but Bristan don't sell them and there are no copies available on the market. As a result, I have had to buy new fittings. In February a replacement cost £100.80. By November it was £112.98 – 12% inflation.

The floor box for the sound system was finished and cabled up. The new sound system will be commissioned on 2nd December.

Our young caretaker Mia has now finished with us as she is going to be focusing on a foundation course preparing her for University. Her brother will be shadowing Maxine during December with a view to him taking over from Mia in mid-January.

School House

The tenant managed to block the sink with fat causing a leak from the U bend which I had to repair.

Hall usage:

The Hall was busy in November but well down on 2019, which was an exceptional month.

Month	2022 Hours	2022 Income	2019 Hours	2019 Income
January	72	£583	131	£1,206
February	129	£1,028	130	£1,203
March	139	£1,117	174	£1,274
April	170	£1,381	172	£967
May	144	£958	141	£1,122
June	136	£1,137	166	£1,257
July	81	£653	135	£982
August	32	£248	107	£974
September	97	£868	123	£896
October	142	£1,187	131	£1,013
November	125	£1,110	187	£1,403
Totals	1,261	£10,282	1,597	£11,936

It was **RESOLVED** by majority to approve this report and authorize the payment of the invoices.



Adrian Dale
 Clerk to the Trustees
 21 Water Lane
 Chelveston
 NN9 6AP



Melvyn Wooding
 Chairman of the Trustees
 Melrose Cottage
 Caldecott
 NN9 6AR