

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
On 1st October 2022**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Sharen Hegarty (Trustees)
Adrian Dale (Clerk)

2022.32 September Caretaker Expenses

The Clerk presented the September Caretaker's Service Claims and Clerk's report.

	Link to: Rachael Maywood's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£95.50	£32.28
VHP	Village Hall Projects		
SH	School House Caretaker	£54.00	
SHP	School House Projects		
	Sub Totals	£149.50	£32.28
		Total	£181.78

	Link to: Mia Routledge's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£42.49	
VHP	Village Hall Projects		
	Sub Totals	£42.49	
		Total	£42.49

	Link to: Maxine Routledge's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£218.62	
VHP	Village Hall Projects		
	Sub Totals	£218.62	
		Total	£218.62

Clerk's Report:

It has been a busy month in the Hall with terms restarting. We also had a third month without bank statements from Lloyds. I went into the Wellingborough branch with an authorisation letter from Ray but it still took over 20 minutes to convince them to tell me the balances. I then promptly wrote them onto cheques and told them that the accounts would be emptied. This has now happened and we await closing statements.

Village Hall

It's been quite a busy maintenance and projects month.

1. Two fence rails snapped where they had rotted. It is disappointing that they have only lasted 9 years. I purchased three from Brigstock Saw Mills, using one and keeping two spare as others are bound to go soon.

2. I did the full electrical appliance inspection this month. This now has to include all appliances and not just portable ones. This turned out to be useful as I found that the under sink heaters in the ladies and gents were both leaking and had badly corroded, as happened to the kitchen one last year. Again it is disappointing that these have only lasted 7 years. I have discovered that there is a sacrificial anode in them which should be checked annually. However, this is a “professional” job which would require draining all three units and dismantling them. I would have thought this would be a half-day job at least. Frankly it is probably worth assuming a 5 year life as they were only £100 each. Refitting them cost a little more this time as we had to alter the pipework. Next time, I’ll be able to do it. I have rewired the heaters so that they have sockets instead of fused spurs. This means I can test the heaters more easily and can install timer plugs with energy monitoring. At the moment the heaters are on all the time. Although they are highly insulated, they must lose some heater and have a trickle current keeping them warm. If we put them on a timer for day time use only, then it will save energy and the sacrificial anode.
3. I have started the work on the sound system by preparing the floor box inserts and installing a flexible conduit from the store room into the void space beneath the floor in the Hall. The next step is to cut the hole in the floor. This may wait until half term later this month.
4. I installed the flagpole floodlight on the afternoon of the Queen’s death.
5. Two coping stones from the walls around Melvyn’s bench were dislodged by children climbing on them. I glued them back in place with sticky foam.
6. Grass cutting has come back with a vengeance, Rachael spent over 5 hours this month cutting grass and tidying the grounds. This wasn’t helped by the biggest crab apple crop ever. These need to be cleared up as they are very messy if caught in the mower and kids love throwing them!

School House

The annual emptying and refilling of the sewage system happened this month.

Hall usage:

The Hall was busier in September than over the summer but we did lose one day as a result of the Queen’s funeral. Overall we are 20% down on bookings from 2019, our last full year before the pandemic lock downs. The biggest cause is the loss of 2 dance sessions a week (Friday and Saturday mornings) From January-September the Ballet Academy bookings have been 126 hours down reducing our income by £1,008 at today’s prices. We lost a further 30 hours when Pilates closed following the pandemic, and the large repeat weekend party in August was cancelled because of a bereavement. Art classes have halved in length as some class members are still not comfortable going out. Similarly Chelveston Chorus has now cancelled its fortnightly bookings as membership dropped. The Ballet Academy accounts for 46% of our bookings and 45% of our income and so changes to Ballet bookings have a big impact on our overall performance.

Month	Hours	Hire Income
January 2022	72	£583
February 2022	129	£1,028
March 2022	139	£1,117
April 2022	170	£1,381
May 2022	144	£958
June 2022	136	£1,137
July 2022	81	£653
August 2022	32	£248
September 2022	97	£868
Totals	1,030	£8,282

It was **RESOLVED by majority** to approve this report and authorize the payment of the invoices.



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