

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
On 1st March 2022**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Sharen Hegarty (Trustees)
Adrian Dale (Clerk)

2022.20 February Caretaker Expenses

The Clerk presented the February 2022 Caretaker's Service Claims and Clerk's report.

	Link to: Rachael Maywood's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£199.00	£6.80
VHP	Village Hall Projects		
SH	School House Caretaker	£3.50	
SHP	School House Projects		
	Sub Totals	£202.50	
		Total	£202.50

	Link to: Olivia Duffy's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£56.17	
VHP	Village Hall Projects		
SHP	School House Projects		
	Sub Totals	£56.17	
		Total	£56.17

Clerk's Report:

There have some maintenance issues this month, all but one of which has been dealt with.

- Two more mice were caught in the extension ceiling
- Storm Eunice wreaked its havoc on us, cutting the phone line and bringing down masonry from the chimney. Both issues are still awaiting repairs.
- The storm also blew plaster debris down out of the temporarily covered holes.
- A seal on the push flush of a gents urinal started leaking, preventing a good flush. Fortunately I had the records from 2014 and Watertight sourced one next day (plus a spare as the other is likely to fail soon too). It is a tricky replacement job as the pipework is all chrome so I called in our plumber to do the replacement.
- We have had some cluster fly problems again and have purchased more aerosol "bombs" to set off in the ceiling void.
- Rachael has replaced the tape on one of the dance mats and trained Olivia in a full clean after a gaming weekend.
- We have removed the social distancing restrictions in the toilets, leaving it to individuals to use their judgement. They won't be in their long. The reminder will stay in the corridor as we are still keen on people staying aware of the importance of social distancing in the Hall (not that many groups seem bothered!) We will keep the marker tape on the floor and mats. Removing it will cause more damage.

- I have met with Jon Sidey to discuss drawing up detailed plans of the roof. I am awaiting a fee proposals from him.

The Hall was use for 123 hours in February. Income for the month was £1,028.00. This is an excellent level of usage, especially as one week was quieter with half term. This was helped by the return of the weekend gamers. We have had a steady stream of enquiries for additional classes and parties during the month and Janet has been juggling the few free slots.

It was **RESOLVED by majority** to approve this report and authorize the payment of the invoices. Cheques were signed.

A handwritten signature in black ink, appearing to read 'ADRIAN DALE', with a long horizontal stroke extending to the right.

Adrian Dale
Clerk to the Trustees
21 Water Lane
Chelveston
NN9 6AP

Melvyn Wooding
Chairman of the Trustees
Melrose Cottage
Caldecott
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