

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
On 29th December 2021**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Peggy Deards, Sharen Hegarty (Trustees)
Adrian Dale (Clerk)

2021.19 December Caretaker Expenses

The Clerk presented the November 2021 Caretaker's Service Claims and Clerk's report.

	Link to: Rachael Maywood's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£131.00	
VHP	Village Hall Projects		
SH	School House Caretaker	£12.00	
SHP	School House Projects		
	Sub Totals	£143.00	
		Total	£143.00

	Link to: Olivia Duffy's Service Log	Labour	Expenses
VH	Village Hall Caretaker	£73.13	
VHP	Village Hall Projects		
SHP	School House Projects	£20.00	
	Sub Totals	£93.19	
		Total	£93.13

Clerk's Report:

There have several maintenance issues this month which have been dealt with.

- The Village Hall power supply was pulled down by a neighbour at the Old Vicarage felling a tree branch. Thanks must go to Rachael and Ray for handling it all brilliantly. There was no loss of service and no risks to the public as a result of their actions. Scaffolding is now in place, and on Wednesday 29th December 2021 Ecclesiastical Insurance authorised Michael Farrow to be our contractor without a competitive tender. I have asked Michael to start work as soon as possible in the New Year. Unfortunately, the owner of the Old Vicarage has not responded to any of my letters regarding liability. I am awaiting instructions from the insurance company as to how this should be handled. Our insurance premium for 2022 has not been affected by our pending claim but we will be liable for a £250.00 excess. If the insurance company do not counter claim, we will be looking for options to recover this sum from the householder. Their carelessness has cost us money and a lot of hassle for Rachael, Ray and the Clerk.
- The cluster flies were still appearing in very small numbers after the extermination (as predicted by the pest controller). I have installed an automatic insecticide spray which sends out a dose of natural insecticide every 30 mins. Most mornings we find 6-10 flies on the floor near the front door.

- With the warm weather Catherine is also seeing a few flies in School House. I have provided her with the same device.
- Olivia has completed the re-decoration of her bedroom which was affected by the roof leak earlier in the year.
- In the very wet weather over Christmas the back doors have swelled slightly (even though they don't get wet) and are not clicking shut automatically. This happens every couple of years and I am not proposing to make any modifications. They will shrink back to size.

The Hall was use for only 65 hours in December. Income for the month was £482.

I am now preparing the annual accounts and will close the books on 31st December 2021 once I have been to the bank. However, the income figures are now clear.

Although most people think that the main pandemic impact was 2020, the reality is that 2021 hit us harder. Here is the Village Hall hire income for the last 3 years.

Year	Q1	Q2	Q3	Q4	Total Hall Hire Income
2019	£3,323.50	£3,345.00	£2,852.00	£3,406.50	£12,927.50
2020	£2850.50	£10.00	£1,783.50	£1,647.50	£6,261.50
2021	£0.00	£1,584.50	£1,476.48	£2,016.25	£5,077.23

Fortunately, School House income was excellent and we benefited from **£16,333** COVID recovery grants. This will cover our additional safety expenditure and hire income losses for the year.

It was **RESOLVED by majority** to approve this report and authorize the payment of the invoices. Cheques were signed.



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