

**Minutes of Electronic Correspondence of the Trustees of the  
Educational Foundation of Abigail Bailey and Ann Levett  
On 1<sup>st</sup> November 2021**

**Participating:**

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,  
Peggy Deards, Sharen Hegarty (Trustees)  
Adrian Dale (Clerk)

**2021.18 November Caretaker Expenses**

The Clerk presented the November 2021 Caretaker's Service Claims and Clerk's report.

	Link to: <a href="#">Rachael Maywood's Service Log</a>	Labour	Expenses
VH	Village Hall Caretaker	£224.50	£9.49
VHP	Village Hall Projects		
SH	School House Caretaker	£36.00	
SHP	School House Projects		
	<b>Sub Totals</b>	<b>£260.50</b>	<b>£9.49</b>
		<b>Total</b>	<b>£269.99</b>

	Link to: <a href="#">Olivia Duffy's Service Log</a>	Labour	Expenses
VH	Village Hall Caretaker	£100.64	
VHP	Village Hall Projects		
	<b>Sub Totals</b>	<b>£100.64</b>	
		<b>Total</b>	<b>£100.64</b>

**Clerk's Report:**

There have been a few minor maintenance issues this month which have been dealt with.

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- Mice have still been in the extension ceiling and have caught several this month.
- The cluster flies became unbearable for everyone during an unusually warm spell. Several classes left early and the windows became messy again after just 3 weeks. We responded by cancelling classes for two days and calling in a local exterminator who has a new water based fogging treatment. This was guaranteed not to be harmful for our tenants in School House and not damaging to the fabric of the building. We took down 5 ceiling panels to allow the mist to reach into the ceiling space. The treatment took 24 hours. You can see the results in Melvyn's photo.
- I have now called in several builders to quote for replacing the ceiling. So far none have responded.

The Hall was use for 108 hours in November (with 2 days of cancelled classes and one day of shortened classes). Income was £690 as we had to give several fee reductions because of the fly problems. Our financial position is still strong.



Every black dot on the floor is a dead fly

It was **RESOLVED by majority** to approve this report and authorize the payment of the invoices. Cheques were signed.

Adrian Dale  
Clerk to the Trustees  
21 Water Lane  
Chelveston  
NN9 6AP

Melvyn Wooding  
Chairman of the Trustees  
Melrose Cottage  
Caldecott  
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