

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
On 23rd December 2020**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Peggy Deards, Sharen Hegarty (Trustees)
Adrian Dale (Clerk)

2020.19 December Caretaker Expenses

The Clerk presented the December 2020 Caretaker's Service Claims and Clerk's report.

	Link to: Rachael Maywood's Service Log	Labour	Supplies
VH	Village Hall Caretaker	£58.50	
VHP	Village Hall Projects		
SH	School House Caretaker		
SHP	School House Projects		
	Sub Totals	£58.50	
		Total	£58.50

Clerk's Report:

During December dance classes restarted for a couple of weeks and there was dog training on a Sunday and two Tae Kwondo sessions. All other classes were cancelled.

- Daily dog exercise classes
- Dog training classes on Sunday

There was only one maintenance issue:

- Mice have managed to get into the extension ceiling and were chewing the insulation around the air conditioning pipework. We installed two traps in the ceiling and so far (well up until Monday) caught 4 mice. There have been none caught since Wednesday last week, but Rachael did find a new piece of insulation in the kitchen yesterday, so I'll check the traps tonight.

The Hall was in use for 42 hours in December with an income of £328.00. This is obviously well down on December 2019. Overall this year, our hire income has been £6,261.50, just under 50% of last year's hire income. Given the pandemic, this is a good result.

Our reserves are excellent and I'll be able to report a strong year end in the first few days of the New Year.

It was unanimously **RESOLVED** to approve this report and authorize the payment of the invoices. Cheques were signed.

A handwritten signature in black ink, appearing to read 'ADALE', with a long, sweeping underline that extends to the right.

Adrian Dale
Clerk to the Trustees
21 Water Lane
Chelveston
NN9 6AP

Melvyn Wooding
Chairman of the Trustees
Melrose Cottage
Caldecott
NN9 6AR