

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
On 1st December 2020**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Peggy Deards, Sharen Hegarty (Trustees)
Adrian Dale (Clerk)

2020.18 November Caretaker Expenses

The Clerk presented the November 2020 Caretaker's Service Claims and Clerk's report.

| | Link to: Rachael Maywood's Service Log | Labour | Supplies |
|-----|--|---------------|---------------|
| VH | Village Hall Caretaker | £73.50 | £4.99 |
| VHP | Village Hall Projects | | |
| SH | School House Caretaker | £17.50 | |
| SHP | School House Projects | | |
| | Sub Totals | £91.00 | £4.99 |
| | | Total | £95.99 |

Clerk's Report:

During November we were hit by lock down and all indoor classes were cancelled. Two outdoor hires continued

- Daily dog exercise classes
- Dog training classes on Sunday

As you know we terminated the contract for the Dog exercise class on Friday. They have paid their final invoice, but rather disappointingly, they didn't clear up after their dogs when they finished. As a result, we had a complaint from Dan Clarke on Sunday that he had had to clear the paddock of dog faeces before he could start his class. There is no point in raising any issues with the exercise class, but they won't be allowed back! We gave Dan a free hire on Sunday for his trouble, as he is proving to be a model hirer. Ashley and Scott have been very impressed with him, whereas they weren't with the exercise class.

There were three maintenance tasks:

- Rachael has repainted some skirting boards that had been scuffed by classes since the first lock down.
- A blue tit managed to find a way into the Hall again and Rachael had to find a way of shooing it out (and then clean up after it!)
- Michael Farrow has rebuilt the base of the Village Hall outer wall and replaced the coping at a cost of £260 + VAT – excellent value for 4 separate visits. He was able to use some of our salvage stone and took this into his workshop to cut a foundation block.

The Hall was in use for 79 hours in November with an income of £443.00. This is obviously well down on November 2019 because of lock down 2.

Dance classes start again on Wednesday 2nd December but many other classes are now cancelled until the new year.

Our reserves are excellent and have increased by another £900 this month.

It was unanimously **RESOLVED** to approve this report and authorize the payment of the invoices. Cheques were signed.

A handwritten signature in black ink, appearing to read 'M. Wooding', with a long horizontal stroke extending to the right.

Adrian Dale
Clerk to the Trustees
21 Water Lane
Chelveston
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Melvyn Wooding
Chairman of the Trustees
Melrose Cottage
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