

**Minutes of Electronic Correspondence of the Trustees of the  
Educational Foundation of Abigail Bailey and Ann Levett  
On 1<sup>st</sup> November 2020**

**Participating:**

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,  
Peggy Deards, Sharen Hegarty (Trustees)  
Adrian Dale (Clerk)

**2020.17 October Caretaker Expenses**

The Clerk presented the October 2020 Caretaker's Service Claims and Clerk's report.

	Link to: <a href="#">Rachael Maywood's Service Log</a>	Labour	Supplies
VH	Village Hall Caretaker	<b>£164.40</b>	<b>£24.52</b>
VHP	Village Hall Projects		
SH	School House Caretaker	<b>£35.50</b>	
SHP	School House Projects		
	<b>Sub Totals</b>	<b>£200.00</b>	<b>£24.52</b>
		<b>Total</b>	<b>£224.52</b>

**Clerk's Report:**

During October, we continued to operate with our new Covid-19 secure systems:

- Astronomy meetings continued
- Art Classes began again
- Unfortunately, meditation classes stopped running and the WI and Free Spirits confirmed that they won't be restarting until next year

There were several maintenance issues:

- The air conditioning isolator switch failed the annual inspection and I have replaced it.
- All of the gutters blocked with leaves causing some water to cascade down walls. This has been sorted.
- Rachael found that a section of the Village Hall exterior wall had come loose near School House. This has been investigated by Michael Farrow. It looks like there is a cavity behind it which needs repairing where the in-fill has been washed away.
- One of the copings from the garden walls has come loose. Michael will repair this at the same time.
- Some grass mesh has been fitted in the paddock where repeated use of the gate by the dog walkers has created a muddy patch.
- The dishwasher has developed a blockage and mildew problem through lack of use over lock down. This has (hopefully) been addressed.

The Hall was in use for 136 hours in October with an income of £876.50. The corresponding figures for 2019 were 132hrs and £1,013. Most of the hours in October were for paddock use (£5.00/hr) rather than hall use (£9.00/hr). Hence the hire fees were lower.

As I write, we are planning for lockdown 2. However, we know that three of the umbrella organisations for our hirers are appealing the Government restrictions and there may be some change.

Our reserves are excellent and have increased by £11,605 this year so far as a result of the £10,900 grants received.

It was unanimously **RESOLVED** to approve this report and authorize the payment of the invoices. Cheques were signed.

A handwritten signature in black ink, appearing to read 'ADRIAN DALE', with a large, sweeping flourish underneath.

Adrian Dale  
Clerk to the Trustees  
21 Water Lane  
Chelveston  
NN9 6AP

Melvyn Wooding  
Chairman of the Trustees  
Melrose Cottage  
Caldecott  
NN9 6AR