

**Minutes of Electronic Correspondence of the Trustees of the  
Educational Foundation of Abigail Bailey and Ann Levett  
On 1<sup>st</sup> August 2020**

**Participating:**

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,  
Peggy Deards, Sharen Hegarty (Trustees)  
Adrian Dale (Clerk)

**2020.14 July Caretaker Expenses**

The Clerk presented the July 2020 Caretaker's Service Claims and Clerk's report.

	Link to: <a href="#">Rachael Maywood's Service Log</a>	Labour	Supplies
VH	Village Hall Caretaker	£202.00	£15.53
VHP	Village Hall Projects	£85.00	
SH	School House Caretaker	£45.00	
SHP	School House Projects		
	<b>Sub Totals</b>	<b>£332.00</b>	<b>£15.53</b>
		<b>Total</b>	<b>£347.53</b>

**Clerk's Report:**

During July, the final *Covid-19 secure* preparations were completed:

- A new dance mat was installed in the far room to provide additional capacity. We can now accommodate 18 students.
- The mats were marked off in 2 metre x 2 metre squares
- Signage was installed throughout and the new hand sanitiser stations were installed
- A new gate and screen was installed at School House to enable the Village Hall fire door to be opened for additional ventilation
- An override circuit was installed to allow the ventilation system to be on 24/7
- A lock was installed on the store room door to protect our Covid-19 chemical supplies

Grass cutting was "full on" with both the Village Hall and School House needing weekly cuts. During one of these, a manhole at School House became dislodged, creating a safety hazard. The original fixings had come loose as a result of the turf shrinking during the last 2 years. We had already planned for work in this area when the tenancy next changed but brought this forward to fix the problem. Karl Goodman from Raunds Road (Chelston Home and Garden) has repaired the manhole and has installed a bordered, gravelled area around the sewage treatment plant.



**Foreground:** Repaired manhole cover and new bordered, gravelled area around sewage treatment plant

**Background:** New gate and screen to allow Village Hall fire escape to be opened for ventilation

Classes and other hires are beginning to restart. We had a commercial hire on Friday and a new dog training class started today (Sunday) in the paddock. Tai Chi restarts on Wednesday and the Ballet Academy is holding a summer school.

Our finances are very healthy as a result of the grant from ENC.

It was unanimously **RESOLVED** to approve this report and authorize the payment of the invoices. Cheques were signed.

Adrian Dale  
Clerk to the Trustees  
21 Water Lane  
Chelveston  
NN9 6AP

Melvyn Wooding  
Chairman of the Trustees  
Melrose Cottage  
Caldecott  
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