

**Minutes of Electronic Correspondence of the Trustees of the  
Educational Foundation of Abigail Bailey and Ann Levett  
On 1<sup>st</sup> July 2020**

**Participating:**

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,  
Peggy Deards, Sharen Hegarty (Trustees)  
Adrian Dale (Clerk)

**2020.13 June Caretaker Expenses**

The Clerk presented the June 2020 Caretaker's Service Claims and Clerk's report.

	Link to: <a href="#">Rachael Maywood's Service Log</a>	Labour	Supplies
VH	Village Hall Caretaker	£144.00	£11.99
VHP	Village Hall Projects	£377.50	
SH	School House Caretaker	£30.00	
SHP	School House Projects		
	<b>Sub Totals</b>	<b>£551.50</b>	<b>£11.99</b>
		<b>Total</b>	<b>£563.49</b>

**Clerk's Report:**

June has been another busy maintenance month for Rachael with the re-decorating now complete at low level. There is still some high level plasterwork to be addressed but this will probably not happen until later in the summer. We are now starting the installation of the Covid-19 secure provisions which will include a Perspex screen over the kitchen hatch, floor markings and signage. We are expecting the delivery of our sanitiser stations on Thursday 2<sup>nd</sup> July and stock of gloves early next week.

Tai-Kwondo classes have already re-started in the paddock and Tai-Chi restarts on the 5<sup>th</sup> August indoors. Once our preparations are complete next week, we'll be offering dates for the Meditation and Mindfulness class. All other classes are waiting until September to restart.

Our finances are very healthy as a result of the grant from ENC.

It was unanimously **RESOLVED** to approve this report and authorize the payment of the invoices. Cheques were signed.



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Clerk to the Trustees  
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Melvyn Wooding  
Chairman of the Trustees  
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