

**Minutes of Electronic Correspondence of the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
on 1st April 2019**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright,
Peggy Deards, Sharen Hegarty (Trustees)
Adrian Dale (Clerk)

2019.11 March Caretaker Expenses

	Link to: Adrian Dale's Service Log	Labour	Mileage	Supplies
VH	Village Hall Caretaker	£164.97	£22.00	
VHP	Village Hall Projects			
SH	School House Caretaker			
SHP	School House Projects			
	Sub Totals	£164.97	£22.00	
		Total	£186.97	

	Link to: Rachael Maywood's Service Log	Labour	Supplies
VH	Village Hall Caretaker	£117.00	
VHP	Village Hall Projects		
SH	School House Caretaker	£22.50	
SHP	School House Projects		
	Sub Totals	£139.50	
		Total	£139.50

Clerk's Report

- There was on minor maintenance issues which needed attention or for which repairs are planned:
 - Gas leak on one of the Hall heaters. This heater has been disconnected and investigations will wait until the warm weather to ensure there is no chance of the gas supply being cut off completely, leaving us without heat
- There was no significant project work in March. All work on the replacement wireless projection system and improved BlueTooth receiver were built into routine visits.
- During Q1 2019, the Hall was in use for **434** hours with a hire income of **£3,323.50**. In Q1 2018, the respective figures were **480** hours use and income of **£3,688.90**. This reflects the fact the Ballet Academy is no longer running classes on a Tuesday morning and that we had a Tuesday afternoon art class in 2018. There was also an election in February 2018.
- We are currently running a negative cash balance. There has been expenditure on the replacement of the car park hedge and in additional security. There is no cause for concern. The Foulger Trust loan has now been paid off.

End of report

It was unanimously **RESOLVED** to approve this report and authorize the payment of the invoices. Cheques were signed.

A handwritten signature in black ink, appearing to read 'AD' with a large flourish underneath. There is a faint watermark 'Signature by sign' overlaid on the signature.

Adrian Dale
Clerk to the Trustees
21 Water Lane
Chelveston
NN9 6AP

Melvyn Wooding
Chairman of the Trustees
Melrose Cottage
Caldecott
NN9 6AR