

**Minutes of Ordinary Meeting the Trustees of the
Educational Foundation of Abigail Bailey and Ann Levett
on Monday 12th March 2018 18:30 Village Hall**

Participating:

Melvyn Wooding (Chair), Raymond Dyer, Andrew Seaman, Arthur Wright (Trustees),
Adrian Dale (Clerk)

2018.20 Welcome from the Chairman

The Chairman welcomed everyone to the meeting. He reported that the Clerk had tendered his resignation on 8th February 2018 giving 3 months notice. The Clerk made a statement explaining his reasons for this decision:

- He currently fulfils multiple roles in the Village, and together they take up the majority of his time. In each of these roles he has recently faced serious criticisms and complaints. Even though these have been groundless, it has taken many stressful hours to resolve them, causing health issues.
- Although the complaints are groundless, there must be some underlying discontent with the way in which he is fulfilling these roles. This must be addressed and others should be offered the opportunity to do a better job.
- The Clerk recognizes a similar pattern emerging to the one faced by Michael Foulger in his later years. Too much reliance is being placed on one person, and the growing demands are becoming unsustainable.

The Chairman and the other Trustees expressed concern and regret that this situation had arisen and offered their full support in resolving it.

2018.21 To approve the minutes of Ordinary and Electronic Meetings.

- **Ordinary Meeting - [13th February 2018](#)**
- **Electronic Correspondence - [1st March 2018](#)**

It was unanimously **RESOLVED** to that these minutes be approved and published.

2018.22 To discuss the appointment of new Trustees

Peggy deards has been appointed as new Church Warden and her appointment as a Trustee of the Foundation needs to be ratified.

Sharen Hegarty has confirmed that she would be willing to take up the position of Elected Resident Trustee but wants to see the present difficulties resolved first before taking up the role.

It was unanimously **RESOLVED** that Peggy Deards and Sharen Hegarty be appointed as Trustees once the present difficulties are resolved

2018.23 Signing of the annual accounts and [Trustees' Annual Report 2017](#)

The [report](#) from the Independent Examiner of the accounts has been received. No issues have been raised and the Independent Examiner commended the Foundation on the way in which its accounts are being managed and published.

The Trustees to **unanimously RESOLVED** approve their signature by Melvyn and their submission to the Charity Commission.

2018.24 To approve the nomination for Bookings Secretary

The Clerk reported that Janet McMillan has agreed to take over as Bookings Secretary after suitable training.

It was unanimously **RESOLVED** Janet McMillan be appointed as Bookings Secretary.

2018.25 To review options for grounds maintenance, cleaning and caretaker roles

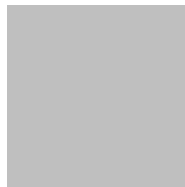
The Trustees reviewed options including splitting the three roles and offering them as separate contracts. Suggestions were made as to which contractors should be approached. The Clerk was asked to expedite this to ensure that transitional arrangements be put in place. If these approaches are not successful, then the Clerk was asked to prepare and publish suitable adverts for the roles.

2018.26 To agree date of next meeting

No date was fixed for the meeting as the outcome of the various investigations needed to be completed first. However, the Chairman asked that weekly updates on progress should be circulated.



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Melvyn Wooding
Chairman of the Trustees
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