

Minutes of the Meeting of the Trustees of the Educational Foundation of Abigail Bailey and Ann Levett and the Chelveston Village Hall Association on Friday 1st October 2010 held at School House at 3pm

Present:

Pieter Mommersteeg (Vice Chair), Penny Hughes, Michael Smith, Arthur Wright, Malcolm Russen, Cllr Adrian Dale (Clerk)

1. Apologies for Absence

Father Grant Brockhouse is absent in Australia on annual leave.

2. Minutes of last meeting

The meetings of the last meeting were approved for signing by the Chairman on his return.

3. Report on urgent actions undertaken by the Clerk

During the refurbishment of School House there have been regular email updates on actions required. No further actions were reported.

4. Matters arising from the last meeting

4.1. School House Inspection

The Trustees inspected the house and were happy with the results. Malcolm Russen pointed out that the seepage encrustation on the tank fittings needed to be cleaned away. It was agreed that the front path needed clearing and re-gravelling.

4.2. Guttering on the Village Hall

After much debate it was agreed to replace the guttering on the Village Hall with cast iron painted black. The quotation from Gary Hewitt of £1,685+VAT for the guttering and £85+VAT for replacing the flashing on the porch was approved. The Clerk was directed to place the necessary order for the work to be completed in October.

4.3. Replacement of exterior lighting

Refurbishment of the Village Hall light has begun with a target of installing it before the next meeting.

4.4. Input from local builders on options for development

Deferred until next meeting.

5. Finances of the Trusts (as of 1st October 2010)

5.1. Receipts and payments

Chelveston School Trustees

2010	DESCRIPTION	TSB CURRENT A/C	CHQ. NO.	BANK ST'MT. NO.	TSB BALANCE	STD.LIFE A/C
	Brought Forward	£18,321.67			£18,321.67	£64,024.91
01/09/2010	COIF DIVIDEND	£56.11	BGC	66	£18,377.78	
01/09/2010	Hewitt Building Company	-£452.37	152		£17,925.41	
01/09/2010	MG Aerials (Digital & Satellite)	-£199.87	153		£17,725.54	
01/09/2010	Paul Farey Interim Payment	-£500.00	154		£17,225.54	
01/09/2010	Dave Botterill Interim Payment	-£500.00	155		£16,725.54	
01/09/2010	Ord Contracts (Electrical)	-£800.00	156		£15,925.54	
08/09/2010	AQ Fencing (Paul O'Connor)	-£800.00	157		£15,125.54	
01/10/2010	Paul Farey Final Payment	-£1,975.00	158		£13,150.54	
01/10/2010	Dave Botterill Interim Payment	-£1,465.00	159		£11,685.54	
01/10/2010	Clerk's Expenses	-£144.87	160		£11,540.67	
	Carried Forward	£11,540.67			£11,540.67	£64,024.91

Chelveston Village Hall

		Payments	Paid by:	BANK ST'MT. NO.	TSB BALANCE	
	Brought Forward	£5,158.01			£5,158.01	
04/08/2010	Ian Donald - Cycling	£19.50	CSH	16	£5,177.51	
06/08/2010	Preserve meeting	£15.00	CSH	16	£5,192.51	
11/08/2010	Ian Donald - Cycling	£19.50	CSH	16	£5,212.01	
22/08/2010	Powergen [E.ON] (Gas)	-£22.00	DD	16	£5,190.01	
25/08/2010	Powergen [E.ON] (Elec)	-£92.00	DD	16	£5,098.01	
18/08/2010	Macmillan Coffee Morning (2009)	£20.00	ARD		£5,118.01	
19/08/2010	U3A	£14.00	ARD		£5,132.01	
08/09/2010	WI September Meeting	£14.00	CHQ		£5,146.01	
10/09/2010	Julia Palmer - Dance class	£7.50	ARD		£5,153.51	
16/09/2010	Anglian Water	-£41.83	DD		£5,111.68	
19/09/2010	Numplumz - Jack Petersen	£50.00	BGC		£5,161.68	
22/09/2010	Powergen [E.ON] (Gas)	-£22.00	DD		£5,139.68	
24/09/2010	Macmillan Coffee Morning (2010)	£14.00	CSH		£5,153.68	
25/09/2010	Powergen [E.ON] (Elec)	-£92.00	DD		£5,061.68	
16/08/2010	Nene Valley Astronomers	£14.00				
06/09/2010	Group 74	£14.00				
13/09/2010	Parish Council Sept Meeting	£14.00				
20/09/2010	Free Spirits	£14.00				
20/09/2010	Nene Valley Astonomers	£14.00				
30/09/2010	Sharron Smart - Singing Group	£14.00				
	Carried Forward	£5,145.68			£5,061.68	
	Debtors				£84.00	

5.2. Bank statements

Bank statements for September are awaited but the balances on the account were verified in the branch on Wednesday 29th September 2010 as:

School Trustees	£15,125.54
Village Hall	£5,061.68

6. School House Maintenance/Development

No other maintenance issues were discussed. The total refurbishment costs for School House to date have been £6,363.98 with £840.00 of this being the fencing of the garden paid for from the Millennium Garden Reserve.

7. Terms of School House Rent

Martin Pendered have inspected School House and recommended a rent of £725/month on a short hold unfurnished tenancy. They will advertise at £750 and will offer a discount for the sharing of broadband with the Village Hall. Pieter Mommersteeg asked for clauses to be put into the rental agreement to ensure that tenants didn't take the curtains or dishwasher and which recognised that the dishwasher was not an integral feature which we would replace if it breaks.

8. Criteria for the awarding of bursaries/grants

Penny Hughes and the Clerk had not had chance to discuss bursary criteria. The meeting considered and agreed that the focus of the bursaries/grants should be vocational and geared towards helping young people of the Parish to gain employment through training/education in the more "practical" professions. In awarding the bursaries/grants consideration would be given to the amount of time that the applicants had lived in the Parish. The Clerk will draw criteria for awarding the grants/bursaries and will discuss this with Penny Hughes ready for the next meeting.

9. Report from the Village Hall Committee

The Committee is now meeting monthly chaired by Jenny Harwood. They have purchased some replacement tables and carrying trolley for £1,355.27. The Committee has identified that the sliding doors need to be modified as the floor has sunk and there is a risk of the door falling over. The Village Hall sign also needs repainting. Clive Wood from Rushden will be asked to do this.

The focus of the Committee is on increasing the numbers of rentals and on the organization of local events to attract villagers and new residents from Chelston Rise.

10. Options for re-development of Village Hall

Pieter Mommersteeg outlined some less ambitious options for redevelopment of the Village Hall leaving out the meeting room and upstairs games room. Options and ideas will be discussed with Gary Hewitt in October. The Clerk will explore grant options during October.

11. Date of next meeting

Friday 19th November 2010 at 3pm in the Village Hall

Signed as a true record of proceedings



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