



Educational Foundation of
Abigail Bailey & Ann Levett
known as :

Chelveston School Trustees

Charity Registration Number 309769

The Project Committee
Chelveston-cum-Caldecott Millenium Project

10th June 2010

Dear Committee,

As you are all aware, the Trustees are in the process of winding up the Chelveston Village Hall Association (charity number 266486). As part of this process I have been directed to transfer responsibility for all aspects of the Village Hall and Millennium Garden maintenance over to the Educational Foundation.

Your constitution of 20th March 2000 specified as follows:

On completion of the project:

- The management committee shall produce a Report on the Financial Statement of Accounts.
- Hand over responsibility for the amenity area to the Village Hall Committee.
- Disband the project committee.

And that any funds remaining to be earmarked for future maintenance costs associated with the area.

The Parish Council was not aware of the latter statement and for the last ten years has paid £200 a year for grass cutting. This has now stopped as part of a cost cutting exercise necessary to balance the Village accounts. Nevertheless, there remains £1,314.40 in the Millennium Project account with Lloyds TSB and there are no plans for the Parish Council to make a claim on these funds.

However, since the Village Hall Committee no longer exists at this point. I now propose to close this account and to transfer the funds to the Educational Foundation where they will be held as restricted reserves for use only in the maintenance and development of the garden amenity area in accordance with the original Trust Deed dated 18th June 2001.

I will be circulating a cheque for signature shortly with the aim of completing the closure of the Project before the end of June.

If you have any questions, please call

Cllr Adrian Dale
Clerk to the Trustees
Adrian.Dale@creatifica.com
(01933) 622624