

Chelveston Wind Farm Community Benefit Fund

Grant Application – Major Grants (£1,000 and above)

1. Contact details of the person making the application

| | |
|--------------------------------|--|
| Name (including title) | Adrian Dale - Clerk to the Trustees |
| Address (including postcode) | Chelveston Village Hall Caldecott Road Chelveston, NN9 6AT |
| Telephone (landline or mobile) | 07850 570007 |
| E-mail address | chelveston.village.hall@gmail.com |


2. Details of the organisation you are acting for

| | |
|---|---|
| Name of the organisation | Educational Foundation of Abigail Bailey and Ann Levett |
| Type of organisation (e.g. Parish Council, Charity) | Registered Charity - 309769 |
| Applicant's role in the organisation | Clerk to the Trustees |

3. Bank details. This should be the organisation's account, not the applicant's.

| | |
|-------------------------------------|-------------------------------------|
| Name of Bank or Building Society | Lloyds Bank plc |
| Branch address (including postcode) | 37-39 High Street Rushden, NN10 0QE |
| Name of the Account | Chelveston School Trustees |
| Sort Code | 77-21-06 |
| Account Number | 03744468 |

4. Signature (print and sign)

| | |
|---|---|
| I warrant that the information I have provided is complete and accurate to the best of my knowledge, and that I am authorised to apply for a grant on behalf of the organisation listed in section 2. | |
| I understand that the organisation listed in section 2 may only apply for one grant (at any level) for a project at a time | |
| Print Name: | Adrian Russell Dale |
| Signature: |  |

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5. Explain what you want the grant for and how it will meet one or more of the objectives to the trust.

This grant application primarily addresses objective (2) of the trust:

(2) the provision of facilities for recreation, entertainment, arts, sporting activities or other leisure time for the residents of the four parishes or for the public at large;

Amount applied for: £ 3,000

Summary

The Trustees of the Educational Foundation of Abigail Bailey and Ann Levett, in their capacity as Trustees of Chelveston Village Hall, wish to apply for a grant of **£3,000** from the Chelveston Windfarm Community Benefit Fund as a **50%** contribution to the cost of installing a sound system for Chelveston Village Hall. The balance of the funds required will be drawn from cash reserves and from operating cash flow.

Background

Since the extension to Chelveston Village Hall was completed in January 2015, usage of the Hall has increased by nearly **130%** - far in excess of expectations. The Hall is now used for over **1,750** hours a year and by all definitions it is a successful Educational Institute/Community Venue. Classes are available for all age groups and cover art, astronomy, craft, 6 styles of dance, meditation, singing and tai-chi. In addition, the Hall hosts civic meetings and is available for private hire for parties and functions.

A projection system was installed in early 2015, principally for Parish Council meetings. However, this has also proved popular with the Nene Valley Astronomical Society (who now meet twice monthly) and the Women's Institute. Both groups use the projector and screen for presentations by external speakers. Limited funding at the time of installation meant that we were unable to afford, or justify, the addition of a speaker system to the projector. We currently ask users to bring their own if they need them!

The usage pattern of the Hall has now changed significantly. We have many more music based activities. Even the meditation and tai-chi classes wish to use background music. Over **100** hours of classes each month use or need music playback facilities. Most of the teachers currently bring in portable systems, but these are increasingly not suitable for the size of the Hall as the class sizes increase. Private parties also bring in music systems (or hire DJs), bringing with them issues of excessive play back volumes. This can be a problem in a residential area.

The Trustees have consulted with all of the groups using the Hall on a regular basis and have a clear view of requirements:

- A public address system with three radio microphones (two lapel and one hand held)
- An induction loop for the hard of hearing
- Three pairs of speakers, each pair capable of being isolated to allow different configurations of use
- A range of signal inputs from external devices: blue tooth, phono leads, USB, HDMI (from projector)
- A securely housed mixer and amplifier with a volume limit
- Remote controls for use by trained users in public meetings.
- Plug and play operation for casual users
- Input plates at both ends of the Hall to allow for different configurations of use

The Trustees have invited quotations from two reputable companies who specialise in audio systems. There are some differences between the solutions proposed but the prices are comparable. The Trustees therefore propose to select a local firm who have a proven track record, and who would be on hand to provide support.

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WhatPA.co.uk (<http://whatpa.co.uk>)

This is an internet based, supply only, company with a reputation for very good prices (given their low overheads). We provided them with a brief containing building plans and detailed photographs. We then had a telephone consultation with them to refine the solution. They would supply the equipment, together with installation drawings and notes for our electrician. They provide telephone support but no site visits.

Distributed Sound and Video Ltd (<http://dsav ltd.co.uk/>)

This company is based in Rushden and the principal consultant has worked extensively on installing sound systems in local churches and church/village halls. He installed the public address system in the Parish Church of St John the Baptist in Chelveston and the sound system in Riseley Village Hall. He received the same brief, plans and photographs but insisted on visiting the building to check the acoustics and to look at installation challenges. He immediately spotted potential problems with the thickness of the walls. He believes that there will be reception issues with the radio microphones and blue tooth receivers. The base units for these would be housed securely with the mixer in a store room and would then need extension antennae at two points in the Hall to ensure adequate reception and coverage. He also identified that the induction loop would need a fixed microphone input during public meetings to pickup background sounds. This company are qualified and certified for the installation and calibration of induction loops.

Quotations

The quotations differ by **£1,075** but it is clear that the WhatPA solution is somewhat more limited. There is no background microphone for the induction loop, fewer speakers, no additional antennae and no remote control. Furthermore, there would no calibration of the hearing loop and no direct support in the event of installation or commissioning problems. The Trustees therefore favour the local DSAV proposal, where a qualified and experienced sound engineer with a proven track record does the work.

| Company | System recommendation | Quotation |
|--|---|--|
| Whatpa.co.uk | 4 speakers, 3 radio microphones (1 hand held, 2 lapel), single amp (4 channel), passive input mixer, 1 blue tooth receiver, CD player with MP3 capability, auxiliary inputs at both ends of the hall, no direct input from projector as uses separate output from device used to deliver the picture, induction loop but no static microphone to feed it. | £3,904.00 What PA £960.00 Electrician time £100.00 Sundries £4,964.00 Total |
| Distributed Sound and Video Ltd - DSAV | 6 speakers, 3 radio microphones (2 lapel, 1 handheld + stand) with additional receiver aerials to counteract thick walls, 3 independent amplifiers to drive the speakers, digital mixing desk with tablet/phone access and direct USB input, 2 blue tooth receivers, direct connection from projector, induction loop, 1 direct connect microphone for feeding induction loop, installation and calibration of induction loop | £6,039.38 Total All inclusive of installation and calibration, with attendance at first public meeting to ensure good sound. |

Statement of Public Benefit

Chelveston Village Hall is now a very popular venue, in use for over **1,500** hours in 2017. The proposed sound system would be used for over **100** hours a month by classes and meetings. Teachers will not need to bring in their own devices but will simply connect into the volume controlled system. Parish Council meetings will have much improved sound for members of the public and will be accessible to residents who are hard of hearing. Private parties will be required to use the system, so that sound outputs can be controlled for the benefit of nearby residents.

The Trustees believe that the grant application fulfills objective (2) of the Community Benefit Fund - The provision of facilities for recreation, entertainment, arts, sporting activities, or other leisure time for the residents of the four parishes or the public at large.

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6. Supporting Documents

Please include –

- a) The Governing Document or equivalent for your organisation (not required for Parish Councils or Parochial Church Councils).
- b) A copy of all your organisation's latest bank/building society statements – current, deposit and investment accounts.
- c) Project Plan – this should include the timetable of events, other sources of funding (including match funding from other organisations on which this grant application depends) and, where the project involves building work requiring planning and/or listed building consent (or a diocesan faculty), a copy of the grant of planning permission /listed building consent (or faculty).
- d) Letter of support from your Parish Council (not required if the applicant is the Parish Council).
- e) At the Trustees discretion, letters of support may be required from all the Parish Councils.
- f) Phasing - If your project will last more than one Financial Year (Apr – Mar) and you wish to receive the grant funds phased in different years rather than a lump sum, please provide details of how much funding you require in each year and why– this should include quotes from suppliers where applicable. Note – for larger sums it is more likely that the Trust would prefer to phase the grants to avoid any one grant award impacting other applicants in any one year.

7. Benefit Report

It will be a condition of the grant, should your application be successful, that within three months of your project completing, you must submit a short report to the Trust explaining how the money was spent and what benefits were achieved by it. The Trust may choose to use all or part of your report in its reports. In signing this grant application you agree to this condition and the Trust's use of your report.

The Trustees do not require commemorative plaques acknowledging the grants, but would request the applicants acknowledge the award in their parish newsletter and website, so as to bring the Trust to the attention of other potential applicants.

8. Conditions

The Trustees may choose to apply conditions to your award, including paying back any sums unused for the stated purpose or stopping future payments if your project fails to achieve its interim milestones within the stated timescales. These conditions will be stated in your award letter if your application is successful

Now either scan the signed form and e-mail it, along with the supporting documents, as a PDF to Clerk@windfarmtrust.chelveston.org.uk

Or post to it to -

The Clerk to the Trustees
Chelveston Wind Farm Community Benefit Fund
Ashbury
Caldecott
Wellingborough
Northants
NN9 6AR